

How to get an official copy of your FCC License

Go to the FCC.gov website.

Click on ULS. (Universal License System)

Go down to Filing and click on Obtain Official ULS Authorization

Click the link: <https://wireless2.fcc.gov/UlsEntry/licManager/login.jps>

Then put in your FRN number and password and click the submit button.

It may take a minute, but the next screen should show your licenses.

Click on your call sign.

Then Click in the green box at the top where it says Download your official electronic authorizations here.

Click on the word “here” which is the link for the download.

Highlight your call sign on the left side and click add to move it to the right box.

Then click the Download button at the bottom right side.

Give the download file a recognizable name under “save as” like “FCC W0VRM” using your own call sign of course 😊

Select the folder where you want to find it once it is downloaded. Then click SAVE.

Double click the PDF file and it should show “Official Copy” you will want to be sure and hang on to this as you will need to upload the digital PDF file to ExamTools.org later as well as to W5YI if you need proof of license to be a VE.